



## -- RENTAL GUIDELINES --

Thank you for selecting Chuck's Fish for your private event needs. Enclosed is information regarding procedures and guidelines for functions at Chuck's Fish.

All arrangements for food and beverages are made through the restaurant's special events coordinator who can be reached at [specialevents@chucksfish.com](mailto:specialevents@chucksfish.com) or 205-799-1720. Outside caterers will not be allowed use of the restaurant. The *only* exception is a birthday or wedding cake. Banquet menus, room arrangements, and other details pertaining to your function must be finalized and submitted at least two weeks prior to the function date.

### AVAILABLE ROOMS

Our **Private Room** is located on the balcony and seats up to 20 guests. The room fee for the Private Room is \$200.00. There is a wall-mounted flat screen TV. This room is ideal for birthdays, friends and family, and casual business needs. There is an A/V screen available for this room for a rental fee of \$75. Projector would need to be supplied.

Our **Banquet Room** provides a completely private floor of the restaurant fully equipped with a bar, private restrooms, a hardwood floor lounging area with leather sofas, a working fire place and a carpeted banquet room, as well as two wall-mounted flat screen TVs. This room also has an A/V screen, projector, as well as microphone and podium which are perfect for business meetings and awards banquets. This room can seat up to 90 guests for special events and can accommodate up to 200 guests for cocktails and appetizers. The room fee for the Banquet Room is \$600.00. This room is well suited for wedding rehearsal dinners, birthdays, anniversary parties, office parties, continuing education, private presentations, and is perfect for Alabama football parties.

### BAR OPTIONS

Bar set up can include a **Cash Bar** (each guest pays for their own beverage), **Open Bar** (all beverages are included on a final bill) or a combination of the two. The bar can be fully stocked to include domestic and imported beers, wine and liquor. The bar can also be stocked as a **Limited Bar** with your selections of beer, wine and/or liquor.

## HOURS

With regards to private functions, Chuck's Fish closes at 10:00 PM. Unless approved arrangements are made prior to the event, any group who chooses to stay later will be charged an additional \$100.00 per hour. If entertainment must break down, they must be out by 11:45 PM or the same charge of \$100.00 per hour applies. Reserved rooms are available from 5:00 pm to 10:00 pm. Special accommodations will be made for continuing education, luncheon and Sunday Brunch events.

## FEES

Your private function will be assessed a 20% gratuity to food and alcohol beverages plus a 9% sales tax for food, gratuity, and miscellaneous add-on charges (\*tax will be removed once a tax exempt number is provided). For parties of 30 or more, please review our banquet menus at <http://www.chucksfish.com/functions.htm>. Parties with 20 guests or less may order from the menu; we also provide the option of a Limited Menu depending on the number of guests.

\*Dedicated bartenders are available for private functions at a flat fee of \$75.00 per bartender plus gratuity.

Chuck's Fish charges a \$15.00 per bottle corkage fee when a party chooses to supply its own wine and champagne.

## DEPOSITS

A credit card is required to secure a date. A client may cancel or reschedule an event 72 hours beforehand. If proper notice is not given within the required time frame, the room fee will be charged to the credit card and is nonrefundable.

## AGREEMENTS

All parties must guarantee the number of guests at least 72 hours before the function. For all groups of 100 or more, a guaranteed number within 80% of the final count is required one week prior to the event. The restaurant will accept no responsibility for serving more than 10% extra, but will make every effort to accommodate. The charge will be based on the guarantee or by the actual attendance, whichever is larger.

## ADDITIONAL INFORMATION

### ***Decorations:***

We use black linens with a champagne runner on our tables. The costs of these are included in the room fee. We are able to get white table cloths for an additional charge. You may bring decorations and arrange tables, chairs, etc. Please let us know in advance. Chuck's Fish is not responsible for items left behind.

## DAMAGE OR INJURY/INDEMNIFICATION

Renter agrees that Chuck's Fish (its owners, agents, affiliates, employees, successors, assigns, and administrators) (collectively referred to as "Chuck's Fish") shall not be responsible for any loss or damage to Renter's property or injury to persons due to the negligent or intentional acts of Renter, of Renter's employees or agents, or of persons attending Renter's function. Renter agrees, at its sole cost, to indemnify and hold harmless Chuck's Fish from any and all claims by or behalf of any persons or firms arising out of, in connection with, or attributable to Renter's use and possession of the Chuck's Fish premises, including, but without limitation, any and all claims for injury or death to persons or damage to property. Renter also agrees to save and hold harmless Chuck's Fish from all costs, expenses, attorney's fees, and liabilities incurred in connection with any action or proceeding brought in connection with any such claim.

Renter agrees that it is fully responsible for any damage during event to Chuck's Fish facilities or loss or damage to Chuck's Fish property or equipment, and in the event of any such damage or loss, Renter agrees to pay to Chuck's Fish upon demand the amount of repair of such damage or replacing the lost or un-repairable equipment or property.

I have read the attached Rental Guidelines set forth by Chuck's Fish and it is understood that all Guidelines will be strictly enforced. I, the user, all guests at the event, and anyone associated with the event agree to specifically comply with these Guidelines.

It is further warranted by the Renter that no promise or inducement has been offered, except as herein set forth, and that the Renter is of legal age, legally competent to execute this Agreement and agrees to all the terms of this Rental Agreement, accepting fully responsibility therefore, and that this damage or injury/indemnification constitutes a full and final release of all claims known and unknown, anticipated and unanticipated.

By signing below, you, the Renter, are agreeing to the applicable terms mentioned in the contract above and agree to fully abide by all terms and conditions.

RENTER:

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name/Organization

\_\_\_\_\_  
Date of Function

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Best Contact Number

\_\_\_\_\_  
Home or Business Address